



# Clapham Preschool (Bedford)

## Our Parental Involvement Policy

### Statement of Intent

We believe that children benefit most from pre-school education and care when parents/carers and pre-schools work together in partnership.

### Our aim

- To support parents/carers as their children's first and most important educators.
- To involve parents/carers in the life of the pre-school and their children's education.
- To support parents/carers in their own continuing education and personal development.

### Method

In order to fulfil these aims:

- We are committed to ongoing dialogue with parents to improve our knowledge of the needs of their children and to support their families;
- Through access to written information and through regular informal communication, we inform all parents/carers about how the setting is run and its policies. We check to ensure parents understand the information which is given to them;
- We encourage and support parents/carers to play an active part in the governance and management of the pre-school;
- We inform all parents/carers on a regular basis about their children's progress using home link books, parent consultations and talking to parents/carers at beginning/end of session.
- We involve parents/carers in the shared record keeping about their children - either formally or informally - and ensure parents have access to their children's written records;
- We provide opportunities for parents/carers to contribute their own skills, knowledge and interests to the activities of the setting;
- We inform parents/carers about relevant conferences, workshops, training and times of meetings;
- We provide information about opportunities for being involved in the pre-school in ways which are accessible to parents with basic skills needs, or those for whom English is an additional language;
- We hold meetings in venues which are accessible and appropriate for all;
- We welcome the contributions of parents/carers, in whatever form these may take;
- We inform all parents/carers of the systems for registering queries, complaints or suggestions. All parents/carers have access to our written complaints procedure; and
- We provide opportunities for parents/carers to learn about the EYFS and about young children's learning, in the pre-school and at home.
- We advise parents/carers to leave their mobile phones in the office when supporting children with their learning & development in preschool.

In compliance with the Early Years Foundation Stage, the following documentation is in place:

- Admissions policy;
- Complaints procedure;
- Record of complaints; and
- Activities provided for children – Planning and homelink books.

This policy was adopted at a meeting of Clapham Preschool held on .....

Signed on behalf of the pre-school .....